



Tissue World

28-31 March 2011
Acropolis • Palais des Expositions • Nice, France

28-31 March 2011 (Conference days)

29-31 March 2011 (Exhibition Days)

Nice, Acropolis + Palais des Expositions, France

Deadlines and Checklist

Note: Please make sure to check the contact information listed on each form. All Tissue World Show Management forms should be submitted online via the exhibitor access codes. All other forms should be forwarded to the appropriate supplier. In order to take advantage of advanced pricing available to you as an exhibitor, make sure to review each order form for corresponding deadlines. Keep a copy for your records.

<i>Dates</i>	<i>Form</i>	<i>Section</i>	<i>To be returned to:</i>	<i>Check box</i>
28/1/2011	Floor Space: Exhibitor Appointed Contractor Authorization Form	I	Show Management - Online form 1	
28/1/2011	Floor Space: Stand Drawings	I	Show Management - Online form 2	
28/1/2011	Safety Forms: Required Forms for all exhibitors	II	Acropolis Nice – Exhibitor Guide – Safety Forms	
31/1/2011	Show Directory Listing	I	Show Management - Online form 3	
31/1/2011	Company Logo for Show Directory	I	Show Management - Online form 4	
25/2/2011	Freight Forwarder / Move-In + Move-out Notifications	I	Show Management - Online Form 5	
25/2/2011	Exhibitor Certificate of Insurance	I	Show Management - Online form 6	
25/2/2011	Hotel accommodation	V	Voyages C. Mathez	
25/2/2011	Hostesses	V	Voyages C. Mathez	
28/2/2011	Furniture Rental	III	Square Immobilier	
28/2/2011	Contact and Invoicing information – Required Forms for all exhibitors	II	Acropolis Nice – Exhibitor Guide – Order Forms	
28/2/2011	Catering Invoicing Information	II	Acropolis Nice – Exhibitor Guide – Order Forms	
28/2/2011	<ul style="list-style-type: none"> • Stand Fittings: carpet, walls, storage, signs • Utilities: electrical, lights, water, compressed air • Audio-visual + Computing • Telecommunications • Security + Labor • Cleaning (floor space exh only) • Waste Removal • Plants and flowers rental • Catering Orders 	II	Acropolis Nice – Service Catalogue + Price Lists Order forms	
28/2/2011	Conference Registration – Special Exhibitor Early Bird Rate	I	Show Management – Online Form 7 & Registration	
4/3/2011	Advance Freight Shipments	IV	On Site/Mathez	
4/3/2011	Scanner/Bar-code Reader	I	QVC Inscript – Online Form 9	
22/3/2011	Exhibitor Staff Badges	I	Show Management – Online Form 8	
25/3/2011	VAT Refund	VI	Easy tax – Online Form	